SINING PAN

Jersey City, NJ | sp6371@nyu.edu | (+1) 7185014313 | [Website](#) | [LinkedIn](#)

SUMMARY

- Digital Project Coordinator with hands-on experience in 3D animation, compositing, design, and product development. Proven track record of integrating technical solutions, steering cross-functional teams, and leveraging data for actionable insights.

WORK EXPERIENCE

Digital Project Coordinator | Google Sheet, Slack, Intervals, Freedcamp
WebServes, Inc., New York, NY   09/2023-Present

- Collaborated with agile cross-functional teams in Intervals, generating weekly reports to refine processes.
- Optimized resource allocation in Freedcamp, achieving timely project progression and improved productivity.
- Managed client relations, establishing communication protocols that aligned with project scopes.

Project Manager Intern | Excel, PowerPoint, MS Project
Genhigh Tech Co., Shenzhen, China   08/2021-05/2022

- Managed 5+ product and campaigns in MS Project, overseeing budget control and timely delivery.
- Utilized trend analyses in product launch strategy, generating $60k in sales through data-driven decisions.

Junior Compositor | NukeX, Adobe Photoshop, Mocha Pro
Turncoat Pictures, Chicago, USA   09/2020-02/2021

- Managed compositing tasks in NukeX, from roto/paint to 3D projections, ensuring quality control across films.
- Maintained quality control standards, collaborating with cross-functional teams for on-time delivery.

PROJECT EXPERIENCE

Demographic Insights Database Project | MySQL, Tableau, Excel, PowerPoint, Oracle Data Modeler
New York University Capstone   01/2023-08/2023

- Developed ETL process in MySQL, reducing data integration time by over 6 hours weekly; Processed 3,000+ data entries, designed Tableau dashboards, and presented business insights to stakeholders.

Nuke Compositing Artist | NukeX, Autodesk Maya, Adobe Photoshop, Adobe After Effects, Mocha Pro
Various Projects, Remote   03/2021-06/2023

- Contributed to productions such as "Geo The Short Film", "YENA (최예나) - SMILEY (Feat. BIBI) Music Video", "MIRAE (미래소년) - KILLA Music Video", and more.

EDUCATION

New York University, New York, NY   2021-2023
Master of Science in Management and Systems (Database Concentration)
Coursework: Project Management, Database Design and Management, Data Mining and Warehousing

School of Visual Arts, New York, NY   2016-2020
Bachelor of Fine Arts in Computer Art, 3D Animation and Visual Effects
Awards: Thesis Film "Inextricable" - INDIE Shorts Platinum for Best Fantasy Short & Gold for Best VFX

TECHNICAL SKILLS

- Animation & VFX: Adobe Suite, NukeX, Autodesk Maya, Mocha Pro, Shotgun, 3DEqualizer, Cinema 4D, Pro Tool, DaVinci Resolve; Houdini, Blender (Familiar).
- Project Management: Jira, Google Suite, MS Project, Microsoft Office, Intervals, Freedcamp.
- Programming: SQL (Proficient); Python, HTML (Familiar).